

SERVICE LABOR RATE SHEET

I. SERVICE LABOR RATES ARE CALCULATED ON THE FOLLOWING BASIS:

- Straight time rates apply first 8 hours Monday - Friday 7:00 AM - 5:00 PM
- Overtime rates apply 9th to 12th hour Monday – Friday, and first 12 hours on Saturday.
- Double time rates apply 13th to 15th hour Monday – Saturday, and Sundays & Holidays.
- Hourly charges will apply for round trip travel time from Keith Company in Pico Rivera, CA.
- Travel time will be invoiced on the same basis as time worked.
- Time to prepare at Keith’s factory for site work will be chargeable.
- The minimum invoicing for all service work will be a 4-hour charge.
- Phone consultations and work performed at Keith Company facility will be invoiced at two (2) hour minimum.

II. ELECTRICAL, MECHANICAL, REFRACTORY, INSTALLATION, AND ENGINEERING LABOR:

	<u>Straight time</u>	<u>Overtime</u>	<u>Double time</u>
MASTER FIBER REFR INSTALLER	\$86/hr	\$129/hr	\$172/hr
JOURNEYMAN/TECHNICIAN	\$100/hr	\$150/hr	\$200/hr
ENGINEER/PROJECT MANAGER	\$150/hr	\$225/hr	\$300/hr

III. CONDITIONS:

1. All quoted rates are for work scheduled at least 48 hours in advance.
2. There is a 100% surcharge for Emergency Services not scheduled in advance.
3. Mileage expenses will be charged at \$1.00 per mile.
4. All air transportation, hotel and other expenses will be charged at Keith cost plus 22%.
5. Overnight travel will be invoiced with a \$70.00 per day meal/living allowance for domestic travel and \$90.00 per day for foreign travel.
6. We will arrange for the start time of work to suit the customer to the best of our ability.
7. A shift is defined as work time from start of work until a break in work is provided. For safety reasons, a shift is not to exceed 15 hours, and followed by an 8-hour rest period per California state order 7-80.
8. Payment terms for service invoices are: “Due on Invoice” if credit has been approved.
9. For service travel exceeding 3 weeks, expenses will include round trip air fare every third weekend.